

## **Cornish Conservation Commission Meeting**

**Wednesday, December 17, 2025**

7pm at the Town Offices (2nd FL.), 488 Town House Road, Cornish

**Attending Members:** Glenn Griffin, Chair; Robin Kilfeather-Mackey, Treasurer; Linda Leone, Secretary; Julie Foote, Jody Schubert, Reyer Jaarsma

**Attending Alternate Members:** Bob Taylor, Rickey Poor, David Haseman

**BOS Representative:** Keith Beardslee

**Absent:** Cindy Heath, Member

1. 7 pm Call To Order / Glenn. Glenn called the meeting to order at 7:03pm; a quorum was present..
2. Vote to Approve of the [Draft Minutes October 22, 2025](#), and [November 19, 2025](#)/ Glenn.
  - a. October 22 Minutes: Robin made a motion to approve the minutes as distributed, Jody seconded the motion. The minutes were approved unanimously.
  - b. November 19, 2025 Minutes: Robin made a motion and Julie seconded the motion. The minutes were approved unanimously.
3. [Treasurer's Report](#) (quarterly - Apr / July / Oct / **Jan**) / Robin
  - a. Doolittle's Printing 11/30/25: \$358.18 for 10 NRIs and 11/19 Community Forum posters and Doolittle's 12/12/25: \$37.63 Bob's Boxes Header and Footer
  - b. [Moosewood Invoice 12-4-25 \\$6,275.50](#) in accordance with the milestone payment schedule.  
Reyer made a motion to approve all three invoices for payment. Glenn seconded the motion and the motion was approved unanimously.
4. [Warrant Article for 2026 Funding](#) / Glenn (*Must be submitted to BOS before year-end*). Glenn read the warrant article to the members requesting \$4500 for the Conservation Fund and \$750 for the operating budget in 2026. He asked the members for discussion and questions. There were none. Robin moved and Rickey seconded a motion to approve the warrant article as submitted. The motion was unanimously approved. The request will go out by email to the BOS under Glenn's signature tomorrow.
5. Annual Review of [CCC Bylaws](#) / Glenn
  - a. Glenn noted Section 3a &b "priorities" and asked if the CCC should update the priorities to take into account any changes that may occur in the development of our Land Conservation Plan. The group concurred that no changes need be considered until the "Plan" is finalized. David noted that the priorities listed are not in order of importance; and that should be clarified. Robin noted that this whole section is expanded beyond the function of a Bylaws document. Linda mentioned that consideration of utilizing the RSAs rather than a set of Bylaws would address Robin's question; and the CCC decided to table further review of the Bylaws until this option could be explored more thoroughly.
  - b. Consider [RSAs vs Bylaws](#) / Linda / All. The group discussed an article by a former executive director of NHACC suggesting that Bylaws are not required as a governing document, and that a commission's use of the RSA's could provide practical as well as potentially legal benefits. There was considerable discussion and enough interest that the Commission asked for volunteers to begin researching this option and report back to the CCC at their earliest convenience. It was understood that this is a serious endeavor and needs to be studied and debated carefully. Julie volunteered as primary, and Robin, as second; they will report to the CCC on their findings at their earliest convenience.
6. [Conservation Plan](#) Update / Robin, Project Manager

- a. November 19 Community Forum Follow Up - [Collateral Recap](#). Robin presented the recap.
  - b. Status: Robin reported that Moosewood is now completing mapping and will begin drafting the plan. By the end of January we expect to see a draft with the anticipation that it can be shared at the February forum. Moosewood will be attending our January meeting to update the group.
  - c. M.E. [Tracker](#) / Next Stakeholder Meetings: The project budget had an earmark for three stakeholder meetings - Jeff doesn't see this as something is necessary to complete the project considering the other work performed to date. He suggests reinvesting some of that time into preparing for the February Forum. The CCC had no objections to this shift in targeted dollars.
  - d. Winter Forum - "Presentation of Draft Conservation Plan"  
**FINAL DATE: Wednesday 2/11, 6-8pm.** (Friday 2/13 back up date)  
 Both dates are held for us at the Old Town Hall 6-8pm and CHS A/V is confirmed with the Cornish Historical Society. Robin will work with Linda to reproduce promo-materials, posters/agenda etc. similar to the November forum.
  - e. [Project Progress](#)—Young People's Follow Up / Jody. Jody reported that we did send information on the November Community Forum to young families in Cornish via the school electronic newsletter, which also included a link to complete the survey. Robin will check the google postings to see if anyone has submitted survey responses Jody will send an email to CES Principal regarding the upcoming February 11 Community Forum for inclusion in the school newsletter.
7. New Domain for Town Government Entities Update / Glenn
- a. Glenn noted that Robin and he are still resolving file transfer issues - problems are caused largely by lengthy file names. In the meantime, he suggested continued use of the existing google drive. Robin and Glenn will update the Commission at upcoming meetings.
  - b. New email addresses:  
[Cornishconservation@cornish.nh.gov](mailto:Cornishconservation@cornish.nh.gov) (Everyone/everything) and  
[Conservation@cornish.nh.gov](mailto:Conservation@cornish.nh.gov)  
 Glenn reminded the members that these two new email addresses are in use and all CCC correspondence should flow through them.
8. [Events](#) & Activities / Jody
- a. Bob's Boxes Update / Bob/Jody/Linda- Tracking Event Date Spring 2026.
  - b. Jody thanked Bob for his years of commitment to keeping the boxes current. He has single handedly researched, designed and installed layouts in two public-ed boxes (at 12% Solution and the Town Offices), at least quarterly. Information in the boxes represents a continuing and changing outreach to the Cornish Community with themes related to: public ed/conservation events, a notice board for CCC meetings, topical issues related to conservation. Bob, Linda and Jody have laid out new box material for Winter 2026 related to Wildlife Corridors, Winter Survival and Tracking which will also be put on the CCC website. This new online feature will go into place soon; Linda will work with Jenny Lipfert to add this information to the CCC webpage. It's anticipated that the boxes' info will continue to change quarterly with the seasons. And Bob will continue to lead the ed boxes effort, but Linda and Jody will assist as needed.
  - c. Winter Tracking Event: expanding on the "Winter" theme for the boxes, Jody suggested that the CCC invite Martha Mitchell back for a tracking event. Colleen O'Neill has already agreed to the CCC's use of her land and barn. The CCC agreed, and Linda will confirm dates with Martha Mitchell and produce a flyer for posting. February 21 (1st choice) or 22.  
 The Commission noted that public speakers' schedules for events are typically filled as much as a year in advance, and the CCC should plan its 2026 calendar (quarterly events) at the January meeting so speakers can be confirmed and appropriate advertising be scheduled. Members were asked to come to the January meeting with event suggestions for the rest of 2026.

9. Land Monitoring of Conservation Properties where Cornish is the Primary Easement Holder
  - a. Follow up on walks, reports and year-end summary for BOS: Linda. Reyer said Charlotte Harding had asked for less material in our reports and he wondered what to do with his photos and maps. Linda and Jody suggested he add a very succinct supplement and ask Charlotte if that is acceptable. He said that they observed a large political sign on the Meyette property off of route 120 and asked how that might be best addressed in his report. It was suggested that Reyer check the box "Did you observe any issues that may be a potential issue?"

In light of their signage observation and seeing as the Selectmen are the "Grantee" (holders) of the easement, Robin made a motion to seek direction from the Selectmen on whether the signage is in compliance with the conservation easement language section IE or if this matter should be referred to Town Counsel for a formal interpretation. Julie seconded the motion. The motion was approved unanimously. Glenn will write and submit a letter to the BOS.

There was some discussion on obtaining shape maps for all seven properties. Linda will take on getting shape maps for all seven properties and/or we can have the maps made.
  - b. Agenda Mock-up for [easement review](#) Update / Rickey & Robin. This item was tabled but will appear at the top of the agenda in January.
10. Other Business / All
  - a. BOS Representative Update / Keith. Keith updated CCC on State action: Towns can no longer restrict building on Class VI roads and lot size minimums have been reduced to 2 acres from 5. Keith expressed concern about the implications of this new regulation.

Now that the rule is in place, our role is to educate about the importance of land conservation and the role that it can play in the mitigation of over-development. Jody emphasized that land use is the primary role of the BOS, Planning and Zoning Boards, where our role is of a complementary, advisory nature in terms of this topic. Leadership guidance from the BOS to the CCC and other town entities is needed.
  - b. Candidates for CCC Annual Conservation Award. Two candidates were suggested. The CCC will bring other suggestions to the next meeting.
  - c. [NHACC Annual Meeting November](#) Update from CCC attendees. Glenn, Jody and Linda agreed that the workshops and networking opportunities were extremely valuable. Linda suggested asking a presenter for the NHDES (Emma Berger, Inland Wetland Section Supervisor) to host a Cornish event. Glenn, Jody & Linda attended Ms. Berger's workshop and were equally impressed. The CCC asked Linda to discuss the possibility of Ms Berger leading an educational event and whether her appropriate audience would be the CCC (maybe BOS and planning/zoning boards) or the community. Linda will report back at the January meeting.
11. Next Meeting Date and Agenda Items: It was decided to cancel the December 24, 2025 meeting. The next meeting will occur on Wednesday, January 28, 2025.
  - a. Next Meeting Agenda Items
    - i. Treasurer's Report/Robin
    - ii. Follow Up on Land Conservation Plan (Steven and Jeff will attend)/Robin
    - iii. Land Conservation Mock-up (item 9b) should be prioritized/Rickey
    - iv. Set 2026 Event Calendar-Education Plan/All
    - v. Follow Up on Glenn's Letter to the BOS/Glenn
    - vi. Review of the Commission Annual Report (2025) for the Town Annual Report
    - vii. Other...
12. Adjournment /Glenn